



## FINAL AGENDA

CITY HALL – SECOND FLOOR CONFERENCE ROOM  
4755 SW Griffith Drive  
Beaverton, OR 97005

SPECIAL MEETING  
NOVEMBER 18, 2004  
Following Budget Committee  
Meeting

CALL TO ORDER:

ROLL CALL:

PUBLIC HEARING:

04222      A Resolution Adopting a Supplemental Budget (#S-05-1) for the Fiscal Year  
Commencing July 1, 2004, and Making Appropriations Therefrom.  
(Resolution No. 3786)

EXECUTIVE SESSION:

In accordance with ORS 192.660 (1) (h) to discuss the legal rights and duties of the governing body with regard to litigation or litigation likely to be filed and in accordance with ORS 192.660 (1) (e) to deliberate with persons designated by the governing body to negotiate real property transactions and in accordance with ORS 192.660 (1) (d) to conduct deliberations with the persons designated by the governing body to carry on labor negotiations. Pursuant to ORS 192.660 (3), it is Council's wish that the items discussed not be disclosed by media representatives or others.

ADJOURNMENT

This information is available in large print or audio tape upon request. In addition, assistive listening devices, sign language interpreters, or qualified bilingual interpreters will be made available at any public meeting or program with 48 hours advance notice. To request these services, please call 526-2222/voice TDD.

**AGENDA BILL**

**Beaverton City Council  
Beaverton, Oregon**

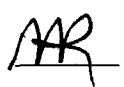
**SUBJECT:** A Resolution Adopting a Supplemental Budget (#S-05-1) for the Fiscal Year Commencing July 1, 2004, and Making Appropriations Therefrom

**FOR AGENDA OF:** 11/18/04 **BILL NO:** 04222

**Mayor's Approval:** 

**DEPARTMENT OF ORIGIN:** Finance 

**DATE SUBMITTED:** 10/29/04

**CLEARANCES:** City Attorney 

**PROCEEDING:** Public Hearing

**EXHIBITS:** Resolution  
Exhibit A – Supplemental  
Summary Report

**BUDGET IMPACT**

EXPENDITURE REQUIRED \$-0-	AMOUNT BUDGETED \$-0-	APPROPRIATION REQUIRED "See Attached"
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**HISTORICAL PERSPECTIVE:**

Earlier on the evening of November 18, 2004, Supplemental Budget #S-05-1 will have been reviewed and approved by the Budget Committee and forwarded to the City Council for formal action. State Statutes require that the City Council hold a public hearing prior to adopting the Supplemental Budget.

Supplemental Budget #S-05-1 will not increase taxes levied in this fiscal year.

**INFORMATION FOR CONSIDERATION:**

Attached is the resolution which amends the current fiscal year budget by adopting Supplemental Budget #S-05-1. The Supplemental Budget is presented in summary form in Exhibit A "Budget Supplemental Summary Report".

**RECOMMENDED ACTION:**

Council hold a public hearing and approve the attached resolution which adopts Supplemental Budget #S-05-1 for the current fiscal year and makes appropriations therefrom.

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET  
FOR THE FISCAL YEAR COMMENCING JULY 1, 2004  
AND MAKING APPROPRIATIONS THEREFROM

BE IT RESOLVED BY THE CITY OF BEAVERTON AS FOLLOWS:

Section 1. The City Council hereby adopts for the fiscal year 2004-05, the Supplemental Budget (#S-05-1), as approved after public hearing before the Council at its meeting of November 18, 2004, and now on file in the office of the City Recorder (attached hereto as Exhibit A and incorporated herein).

Section 2. For the reasons and purposes set forth in Exhibit A of Section 1 above, the Council finds and determines that it is necessary to make the amendments in appropriations as indicated in Exhibit A. These supplemental appropriations will not increase taxes levied in this fiscal year. Said supplemental appropriations are hereby authorized by the Council.

Section 3. The Finance Director or his designee shall make the appropriate entries in the books, accounts and records of the City to effect the purpose of this Resolution.

Adopted by the Council this \_\_\_\_ day of November, 2004.

Approved by the Mayor this \_\_\_\_ day of November, 2004.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

ATTEST:

APPROVED:

\_\_\_\_\_  
Sue Nelson, City Recorder

\_\_\_\_\_  
Rob Drake, Mayor

sbudresol

**BUDGET SUPPLEMENTAL SUMMARY REPORT**  
**S-2005-1**

REPORT-DATE 10-27-04

PAGE 1

	ORIGINAL BUDGET	SUPPLEMENTAL BUDGET	REVISED BUDGET
<b>GENERAL FUND</b>			
<b>REVENUES:</b>			
BEGINNING WORKING CAPITAL	6,348,342	762,612	7,110,954
GRANTS - FEDERAL	593,639	48,792	642,431
OTHER INTERGOVERNMENTAL REV	74,000	32,075	106,075
CANCEL PRIOR YEAR ENCUMBRANCES	0	3,975	3,975
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TOTAL REVENUES	7,015,981	847,454	7,863,435
	=====	=====	=====
<b>EXPENDITURES:</b>			
<b>MAYOR'S OFFICE</b>			
PERSONAL SERVICES	2,155,940	4,076	2,160,016
MATERIALS & SERVICES	1,361,891	100,572	1,462,463
CAPITAL OUTLAY	75,000	722	75,722
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	3,592,831	105,370	3,698,201
	-----	-----	-----
<b>NON-DEPARTMENTAL</b>			
MATERIALS & SERVICES	867,599	3,364	870,963
TRANSFERS	1,542,980	3,650	1,546,630
CONTINGENCY	2,548,937	527,828	3,076,765
	-----	-----	-----
	4,959,516	534,842	5,494,358
	-----	-----	-----
<b>HUMAN RESOURCES DEPARTMENT</b>			
PERSONAL SERVICES	719,091	2,519	721,610
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	719,091	2,519	721,610
	-----	-----	-----
<b>FINANCE DEPARTMENT</b>			
PERSONAL SERVICES	1,227,409	5,460	1,232,869
MATERIALS & SERVICES	70,517	16,850	87,367
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	1,297,926	22,310	1,320,236
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BUDGET SUPPLEMENTAL SUMMARY REPORT  
S-2005-1

REPORT-DATE 10-27-04

PAGE 2

	<u>ORIGINAL BUDGET</u>	<u>SUPPLEMENTAL BUDGET</u>	<u>REVISED BUDGET</u>
<u>GENERAL FUND</u>			
EXPENDITURES: CONTINUED			
MUNICIPAL COURT			
MATERIALS & SERVICES	307,230	4,350	311,580
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	307,230	4,350	311,580
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CITY ATTORNEY'S OFFICE			
PERSONAL SERVICES	814,201	2,700	816,901
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	814,201	2,700	816,901
	-----	-----	-----
POLICE DEPARTMENT			
PERSONAL SERVICES	14,336,989	38,365	14,375,354
MATERIALS & SERVICES	3,008,709	6,602	3,015,311
CAPITAL OUTLAY	290,000	79,806	369,806
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	17,635,698	124,773	17,760,471
	-----	-----	-----
COMMUNITY DEVELOPMENT DEPT.			
PERSONAL SERVICES	3,139,452	5,490	3,144,942
MATERIALS & SERVICES	179,163	7,025	186,188
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	3,318,615	12,515	3,331,130
	-----	-----	-----
ENGINEERING DEPARTMENT			
MATERIALS & SERVICES	71,911	450	72,361
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	71,911	450	72,361
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OPERATIONS DEPARTMENT			
MATERIALS & SERVICES	440,731	4,025	444,756
CAPITAL OUTLAY	62,850	28,000	90,850
TRANSFERS	170,693	5,600	176,293
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	674,274	37,625	711,899
	-----	-----	-----
TOTAL EXPENDITURES	33,391,293	847,454	34,238,747
	=====	=====	=====

BUDGET SUPPLEMENTAL SUMMARY REPORT  
S-2005-1

REPORT-DATE 10-27-04

PAGE 3

	ORIGINAL BUDGET	SUPPLEMENTAL BUDGET	REVISED BUDGET
<u>STREET FUND</u>			
REVENUES:			
BEGINNING WORKING CAPITAL	1,669,556	416,480	2,086,036
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TOTAL REVENUES	1,669,556	416,480	2,086,036
	=====	=====	=====
EXPENDITURES:			
PERSONAL SERVICES	1,599,517	4,076	1,603,593
MATERIALS & SERVICES	1,221,115	15,700	1,236,815
CAPITAL OUTLAY	34,775	4,800-	29,975
TRANSFERS	1,458,052	4,100	1,462,152
CONTINGENCY	1,551,398	397,404	1,948,802
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TOTAL EXPENDITURES	5,864,857	416,480	6,281,337
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<u>STATE REVENUE SHARING FUND</u>			
REVENUES:			
BEGINNING WORKING CAPITAL	448,590	63,758	512,348
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TOTAL REVENUES	448,590	63,758	512,348
	=====	=====	=====
EXPENDITURES:			
CONTINGENCY	399,272	63,758	463,030
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TOTAL EXPENDITURES	399,272	63,758	463,030
	=====	=====	=====
<u>BUILDING OPERATING FUND</u>			
REVENUES:			
BEGINNING WORKING CAPITAL	1,893,989	445,792	2,339,781
	-----	-----	-----
TOTAL REVENUES	1,893,989	445,792	2,339,781
	=====	=====	=====
EXPENDITURES:			
MATERIALS & SERVICES	72,034	2,900	74,934
CONTINGENCY	566,551	442,892	1,009,443
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TOTAL EXPENDITURES	638,585	445,792	1,084,377
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BUDGET SUPPLEMENTAL SUMMARY REPORT  
S-2005-1

REPORT-DATE 10-27-04

PAGE 4

	ORIGINAL BUDGET	SUPPLEMENTAL BUDGET	REVISED BUDGET
<u>COMMUNITY DEV. BLOCK GRANT</u>			
REVENUES:			
BEGINNING WORKING CAPITAL	18,340	6,320-	12,020
GRANTS - FEDERAL	1,018,892	34,188	1,053,080
	-----	-----	-----
TOTAL REVENUES	1,037,232	27,868	1,065,100
	=====	=====	=====
EXPENDITURES:			
PERSONAL SERVICES	132,015	11,100	143,115
MATERIALS & SERVICES	446,164	23,088	469,252
DEBT SERVICE	43,547	5,792-	37,755
RESERVE	39,593	528-	39,065
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TOTAL EXPENDITURES	661,319	27,868	689,187
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<u>STREET LIGHTING FUND</u>			
REVENUES:			
BEGINNING WORKING CAPITAL	151,341	5,031	156,372
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TOTAL REVENUES	151,341	5,031	156,372
	=====	=====	=====
EXPENDITURES:			
MATERIALS & SERVICES	819,860	310-	819,550
TRANSFERS	50,954	310	51,264
CONTINGENCY	144,814	5,031	149,845
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TOTAL EXPENDITURES	1,015,628	5,031	1,020,659
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<u>TRAFFIC IMPACT FEE FUND</u>			
REVENUES:			
BEGINNING WORKING CAPITAL	1,595,805	362,144	1,957,949
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TOTAL REVENUES	1,595,805	362,144	1,957,949
	=====	=====	=====
EXPENDITURES:			
TRANSFERS	744,592	30,926	775,518
CONTINGENCY	2,022,419	331,218	2,353,637
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TOTAL EXPENDITURES	2,767,011	362,144	3,129,155
	=====	=====	=====

**BUDGET SUPPLEMENTAL SUMMARY REPORT**  
S-2005-1

REPORT-DATE 10-27-04

PAGE 5

	ORIGINAL BUDGET	SUPPLEMENTAL BUDGET	REVISED BUDGET
<b>LIBRARY FUND</b>			
<b>REVENUES:</b>			
BEGINNING WORKING CAPITAL	988,949	63,680	1,052,629
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TOTAL REVENUES	988,949	63,680	1,052,629
	=====	=====	=====
<b>EXPENDITURES:</b>			
MATERIALS & SERVICES	859,577	21,700	881,277
TRANSFERS	650,916	8,000-	642,916
CONTINGENCY	308,893	49,980	358,873
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TOTAL EXPENDITURES	1,819,386	63,680	1,883,066
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<b>GENERAL BONDED DEBT FUND</b>			
<b>REVENUES:</b>			
BEGINNING WORKING CAPITAL	167,368	7,219	174,587
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TOTAL REVENUES	167,368	7,219	174,587
	=====	=====	=====
<b>EXPENDITURES:</b>			
CONTINGENCY	75,499	7,219	82,718
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TOTAL EXPENDITURES	75,499	7,219	82,718
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<b>CAPITAL PROJECTS FUND</b>			
<b>REVENUES:</b>			
BEGINNING WORKING CAPITAL	1,120,235	81,172	1,201,407
MISCELLANEOUS REVENUES	0	124,000	124,000
TRSFERS FROM GENERAL FUND	190,000	3,650	193,650
TSFR FR TRAFFIC IMPACT FEE FD	720,000	30,926	750,926
	-----	-----	-----
TOTAL REVENUES	2,030,235	239,748	2,269,983
	=====	=====	=====
<b>EXPENDITURES:</b>			
CAPITAL OUTLAY	1,915,320	158,576	2,073,896
CONTINGENCY	87,905	81,172	169,077
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TOTAL EXPENDITURES	2,003,225	239,748	2,242,973
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BUDGET SUPPLEMENTAL SUMMARY REPORT  
S-2005-1

REPORT-DATE 10-27-04

PAGE 6

	<u>ORIGINAL BUDGET</u>	<u>SUPPLEMENTAL BUDGET</u>	<u>REVISED BUDGET</u>
<u>ASSESSMENT FUND #1</u>			
REVENUES:			
BEGINNING WORKING CAPITAL	140,329	3,284-	137,045
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TOTAL REVENUES	140,329	3,284-	137,045
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EXPENDITURES:			
CONTINGENCY	115,812	3,284-	112,528
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TOTAL EXPENDITURES	115,812	3,284-	112,528
	=====	=====	=====
<u>ASSESSMENT PROJECT FUND</u>			
REVENUES:			
BEGINNING WORKING CAPITAL	414,296	169	414,465
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TOTAL REVENUES	414,296	169	414,465
	=====	=====	=====
EXPENDITURES:			
CONTINGENCY	419,026	169	419,195
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TOTAL EXPENDITURES	419,026	169	419,195
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<u>WATER FUND</u>			
REVENUES:			
BEGINNING WORKING CAPITAL	4,500,011	288,960	4,788,971
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TOTAL REVENUES	4,500,011	288,960	4,788,971
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EXPENDITURES:			
PERSONAL SERVICES	1,300,742	36,431	1,337,173
TRANSFERS	4,262,870	15,730-	4,247,140
CONTINGENCY	2,867,853	268,259	3,136,112
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TOTAL EXPENDITURES	8,431,465	288,960	8,720,425
	=====	=====	=====

BUDGET SUPPLEMENTAL SUMMARY REPORT  
S-2005-1

REPORT-DATE 10-27-04

PAGE 7

	<u>ORIGINAL BUDGET</u>	<u>SUPPLEMENTAL BUDGET</u>	<u>REVISED BUDGET</u>
<u>SEWER FUND</u>			
REVENUES:			
BEGINNING WORKING CAPITAL	6,535,335	393,681	6,929,016
	-----	-----	-----
TOTAL REVENUES	6,535,335	393,681	6,929,016
	=====	=====	=====
EXPENDITURES:			
MATERIALS & SERVICES	794,424	2,325-	792,099
TRANSFERS	608,781	2,325	611,106
CONTINGENCY	1,518,878	134,655	1,653,533
CONTINGENCY - DEDICATED	2,654,855	259,026	2,913,881
	-----	-----	-----
TOTAL EXPENDITURES	5,576,938	393,681	5,970,619
	=====	=====	=====
<u>WATER DEBT SERVICE FUND</u>			
REVENUES:			
BEGINNING WORKING CAPITAL	85,273	22,270	107,543
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TOTAL REVENUES	85,273	22,270	107,543
	=====	=====	=====
EXPENDITURES:			
CONTINGENCY	78,473	22,270	100,743
	-----	-----	-----
TOTAL EXPENDITURES	78,473	22,270	100,743
	=====	=====	=====
<u>WATER CONSTRUCTION FUND</u>			
REVENUES:			
BEGINNING WORKING CAPITAL	5,024,918	504,464	5,529,382
	-----	-----	-----
TOTAL REVENUES	5,024,918	504,464	5,529,382
	=====	=====	=====
EXPENDITURES:			
CONTINGENCY	880,633	504,464	1,385,097
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TOTAL EXPENDITURES	880,633	504,464	1,385,097
	=====	=====	=====

BUDGET SUPPLEMENTAL SUMMARY REPORT  
S-2005-1

REPORT-DATE 10-27-04

PAGE 8

	ORIGINAL BUDGET	SUPPLEMENTAL BUDGET	REVISED BUDGET
<u>STORM DRAIN FUND</u>			
REVENUES:			
BEGINNING WORKING CAPITAL	3,678,768	759,841	4,438,609
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TOTAL REVENUES	3,678,768	759,841	4,438,609
	=====	=====	=====
EXPENDITURES:			
MATERIALS & SERVICES	413,408	3,025-	410,383
TRANSFERS	471,824	3,025	474,849
CONTINGENCY	217,683	9,634-	208,049
CONTINGENCY - DEDICATED	2,373,169	769,475	3,142,644
	-----	-----	-----
TOTAL EXPENDITURES	3,476,084	759,841	4,235,925
	=====	=====	=====
<u>REPROGRAPHICS FUND</u>			
REVENUES:			
BEGINNING WORKING CAPITAL	78,429	15,207	93,636
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TOTAL REVENUES	78,429	15,207	93,636
	=====	=====	=====
EXPENDITURES:			
MATERIALS & SERVICES	460,676	6,000-	454,676
TRANSFERS	19,149	6,000	25,149
CONTINGENCY	60,101	15,207	75,308
	-----	-----	-----
TOTAL EXPENDITURES	539,926	15,207	555,133
	=====	=====	=====
<u>GARAGE FUND</u>			
REVENUES:			
BEGINNING WORKING CAPITAL	33,274	3,229	36,503
	-----	-----	-----
TOTAL REVENUES	33,274	3,229	36,503
	=====	=====	=====
EXPENDITURES:			
MATERIALS & SERVICES	500,290	1,350-	498,940
TRANSFERS	120,602	1,350	121,952
CONTINGENCY	31,360	3,229	34,589
	-----	-----	-----
TOTAL EXPENDITURES	652,252	3,229	655,481
	=====	=====	=====

BUDGET SUPPLEMENTAL SUMMARY REPORT  
S-2005-1

REPORT-DATE 10-27-04

PAGE 9

	ORIGINAL BUDGET	SUPPLEMENTAL BUDGET	REVISED BUDGET
<u>INFORMATION SYSTEMS FUND</u>			
REVENUES:			
BEGINNING WORKING CAPITAL	261,126	5,982-	255,144
TRSFERS FROM REPROGRAPHICS FUND	14,424	6,000	20,424
TRANSFER FROM LIBRARY FUND	224,016	8,000-	216,016
	-----	-----	-----
TOTAL REVENUES	499,566	7,982-	491,584
	=====	=====	=====
EXPENDITURES:			
PERSONAL SERVICES	1,080,233	1,132	1,081,365
MATERIALS & SERVICES	548,755	3,046	551,801
CAPITAL OUTLAY	95,500	27,754	123,254
CONTINGENCY	94,656	39,914-	54,742
	-----	-----	-----
TOTAL EXPENDITURES	1,819,144	7,982-	1,811,162
	=====	=====	=====
<u>MAPPING/TECHNICAL SERVICE FUND</u>			
REVENUES:			
BEGINNING WORKING CAPITAL	172,973	9,290	182,263
	-----	-----	-----
TOTAL REVENUES	172,973	9,290	182,263
	=====	=====	=====
EXPENDITURES:			
CONTINGENCY	84,841	9,290	94,131
	-----	-----	-----
TOTAL EXPENDITURES	84,841	9,290	94,131
	=====	=====	=====
<u>OPERATIONS ADMIN FUND</u>			
REVENUES:			
BEGINNING WORKING CAPITAL	42,610	357	42,967
TRSFERS FROM GENERAL FUND	123,793	5,600	129,393
TRSFERS FROM STREET FUND	181,570	4,100	185,670
TRSFERS FROM WATER FUND	33,441	15,730-	17,711
TRSFERS FROM SEWER FUND	94,227	2,325	96,552
TRSFERS FROM GARAGE FUND	67,708	1,350	69,058
TRSFERS FR STREET LIGHTING FUND	19,071	310	19,381
TRSFERS FR STORM DRAIN FUND	128,645	3,025	131,670
	-----	-----	-----
TOTAL REVENUES	691,065	1,337	692,402
	=====	=====	=====
EXPENDITURES:			

BUDGET SUPPLEMENTAL SUMMARY REPORT  
S-2005-1

REPORT-DATE 10-27-04

PAGE 10

	<u>ORIGINAL BUDGET</u>	<u>SUPPLEMENTAL BUDGET</u>	<u>REVISED BUDGET</u>
<u>OPERATIONS ADMIN FUND</u>			
EXPENDITURES: CONTINUED			
PERSONAL SERVICES	449,918	4,530-	445,388
MATERIALS & SERVICES	141,555	22,210	163,765
CONTINGENCY	61,018	16,343-	44,675
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TOTAL EXPENDITURES	652,491	1,337	653,828
	=====	=====	=====
<u>LIBRARY TRUST FUND</u>			
REVENUES:			
BEGINNING WORKING CAPITAL	189,269	29,297-	159,972
	-----	-----	-----
TOTAL REVENUES	189,269	29,297-	159,972
	=====	=====	=====
EXPENDITURES:			
CONTINGENCY	82,169	29,297-	52,872
	-----	-----	-----
TOTAL EXPENDITURES	82,169	29,297-	52,872
	=====	=====	=====
<u>INSURANCE AGENCY FUND</u>			
REVENUES:			
BEGINNING WORKING CAPITAL	2,799,857	58,754-	2,741,103
	-----	-----	-----
TOTAL REVENUES	2,799,857	58,754-	2,741,103
	=====	=====	=====
EXPENDITURES:			
PERSONAL SERVICES	156,135	214	156,349
MATERIALS & SERVICES	6,287,582	41,000	6,328,582
CONTINGENCY	308,173	75,032	383,205
RESERVE	2,050,000	175,000-	1,875,000
	-----	-----	-----
TOTAL EXPENDITURES	8,801,890	58,754-	8,743,136
	=====	=====	=====
<u>BEAVERTON ARTS COMMISSION</u>			
REVENUES:			
BEGINNING WORKING CAPITAL	77,375	15,448	92,823
	-----	-----	-----
TOTAL REVENUES	77,375	15,448	92,823
	=====	=====	=====

BUDGET SUPPLEMENTAL SUMMARY REPORT  
S-2005-1

REPORT-DATE 10-27-04

PAGE 11

	<u>ORIGINAL BUDGET</u>	<u>SUPPLEMENTAL BUDGET</u>	<u>REVISED BUDGET</u>
<u>BEAVERTON ARTS COMMISSION</u>			
EXPENDITURES: CONTINUED			
CONTINGENCY	70,845	15,448	86,293
	-----	-----	-----
TOTAL EXPENDITURES	70,845	15,448	86,293
	=====	=====	=====